

MINUTES OF THE 1186th MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF KINGS POINT
March 5, 2024
Adopted on March 27, 2024

The 1186th meeting of the Board of Trustees of the Village of Kings Point was called to order by Mayor Kouros Torkan at 6:03 p.m. on March 5, 2024.

PRESENT: Kouros Torkan, Mayor
Hooshang Nematzadeh, Deputy Mayor
Ebi Victory, Trustee
Tedi Kashinejad, Trustee

ALSO PRESENT: Gomie Persaud, Village Administrator
Stephen G. Limmer, Esq., McLaughlin & Stern, LLP,
General Counsel
Dan Flanagan, Police Commissioner
Chris Aiozza, Building Inspector
Domenick Stanco, Superintendent of Highway

ABSENT: Ira S. Nesenoff, Trustee

Upon motion by Trustee Hooshang Nematzadeh, seconded by Trustee Ebi Victory, by resolution # **2024-30**, the Board unanimously approved the minutes as presented of the **Board of Trustees meetings** of February 6, 2024, and February 20, 2024.

Upon motion by Trustee Ebi Victory, seconded by Trustee Tedi Kashinejad, by resolution # **2024-31** the Board unanimously accepted the **Building Department report** for the period of February 2024, showing the total fees deposited of **\$98,840.00** into the General Fund and **\$74,000.00** into the Trust Fund. A copy of the report is on file with the Village Administrator.

Upon motion by Trustee Tedi Kashinejad, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-32**, the Board unanimously accepted the **Village Justice Court report** for the period of February 2024, showing the total fines and surcharges collected of **\$8,033.00**. A copy of the report is on file with the Village Administrator.

Upon motion by Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-33**, the Board unanimously approved the payment of **audited claims** as follows:

A.	General Fund:	\$ 595,164.07
B.	Trust Fund:	\$ 231,400.00
C.	Capital Fund:	\$ 71,949.50

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Copies of the abstracts of claims are on file with the Village Administrator. The Board reviewed the 2024 Fire/Ambulance Service Contact with Vigilant Engine & Hook & Ladder Co., Inc., and tabled setting a public hearing until the Village Attorney receives a response to his comments from Vigilant's attorney.

The Board reviewed the revised proposal dated February 22, 2024, from N& P Engineering, Architecture and Land Surveying, PLLC, ("Nelson & Pope") to provide engineering services for the Village's 2024 Roadway Design Improvements project. Upon motion by Trustee Tedi Kashinejad, seconded by Trustee Ebi Victory, by resolution # **2024-34**, the Board unanimously approved the proposal from Nelson & Pope for engineering services with regard to the **2024 Roadway Improvements for Sunset Road, Kings Terrace Road, Steppingstone Lane, Breeze Court, Spring Lane, and Gracefield Drive**, as more fully set forth in its February 22, 2024, proposal, at a cost of not to exceed **\$114,400.00**. A copy of the proposal is on file with the Village Administrator.

The Board reviewed the proposal from the Enhancement Committee for the replacement of an additional six entry signs to the Village. Upon motion of Trustee Hooshang Nematzadeh, seconded by Trustee Tedi Kashinejad, by resolution # **2024-35**, the Board unanimously approved the proposal from **Sign Touch, Inc.** in the amount of **\$15,000.00** for the purchase of six (6) custom signs for the Village entrances. A copy of the proposal is on file with the Village Administrator.

The Board reviewed the proposed correction of the 2024 Tentative Assessment Roll proposed by the Village Assessor with regard to Section 1, Block 176, Lot 66, also known as 16 Hamptworth, and Section 1, Block 176, Lot 67, also known as 14 Hamptworth Drive. Upon motion of Trustee Hooshang Nematzadeh, seconded by Trustee Tedi Kashinejad, by resolution # **2024-36**, the Board approved the filing of proposed **Correction of the 2024 Tentative Assessment Roll** with the New York State Department of Taxation & Finance. A copy of the Correction of the 2024 Tentative Assessment Roll is on file with the Village Administrator.

The Board reviewed the proposals from **Millennium Strategies**, dated March 4, 2024, and **Global Ops**, dated 2.9.2024, to assist the Village in finding and applying for potential grants and funding opportunities from private, local, state, and federal entities for which the Village may qualify. Upon motion of Trustee Tedi Kashinejad, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-37**, the Board authorized the Mayor to speak with both vendors to see which one better fits the needs of the Village and to engage that

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vendor at a cost not to exceed its proposal. Copies of the proposals are on file with the Village Administrator.

The Village Administrator informed the Board that the internal auditors recommended a few **budget line transfers** to offset unexpected expenses and grant income. Upon motion of Trustee Tedi Kashinejad, seconded by Trustee Ebi Victory, by resolution # **2024-38**, the Board unanimously approved:

1. Debiting budget line 23120.100, Police Salaries, in the amount of \$107,000.00, and crediting budget line 23120.205, Misc. (Cars, Arbit and Other) Equipment, in the amount of \$107,000.00, so that it will now be \$187,000, to cover the purchase and outfitting of three new police cars;
2. Increasing budget line 4960, Other Public Safety FEMA/NASSAU, by \$19,600.00, and increasing 23120.205, Misc. (Cars, Arbit and Other) Equipment in the amount of \$19,600.00, to pay for the expenses of the grant application and the amount in excess of the grant income to pay for the expenses of the Speed Radar Signs; and
3. Increase budget line Appropriated Fund Balance in the amount of \$322,000.00 and increase the expense line 23120.205, Misc. (Cars, Arbit and Other) Equipment by \$322,000.00, for the CCTV System.

A copy of the journal entry is on file with the Village Administrator.

The Board reviewed the two proposals from **Telebroad and Compu-Phones**, to convert the current telephone and tabled it until the next meeting.

Upon motion of Trustee Tedi Kashinejad, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-39**, the Board unanimously approved amending the Fee Schedule in the Appendix to the Village Code, amending section A162-1(B)(10) to read as follows:

- (10) For an amendment to a permit for a new building or other structure issued pursuant to Subsection A, the fee shall be \$11.00 for each \$1,000.00 or fraction thereof of estimated additional cost by virtue of the amendment, if any, but, in no event shall such fee be less than \$500.00 if there are to be structural changes or \$250.00 if there are not to be structural changes.

Based upon the recommendation of Superintendent of Public Works, Domenick Stanco, upon motion by Trustee Tedi Kashinejad, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-40** the Board unanimously authorized the hiring of **Thomas Brannigan** as a full-time Motor Equipment Operator Trainee for the Department of Public Works with compensation at the rate of **\$45,000.00** per year and entitled to all benefits outlined in the Village Handbook. His employment is set to start with the Village on March 25, 2024, his first 6 months shall be deemed a probationary period.

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Village Administrator Gomie Persaud reported on the proposal that she received from Sterlingrisk Insurance, for the renewal of the **Village's insurance policies** for the period of March 1, 2024, through March 1, 2025, for a total premium of **\$264,246.00** comprised of the following:

National Union policies: Property/Inland Marine; General Liability/Law Enforcement Liability; and Public Officials Management Liability.

Accident Fund Ins. Co. of America: \$10,000.00 umbrella.in excess of \$10,000.00.

American Alternative Ins. Co.: \$5,000.00 umbrella.in excess of \$20,000.00.

Merchant National Insurance Co.: \$5,000.00 umbrella.in excess of \$25,000.00.

and Hiscox Insurance Co.: Crime

Upon motion of Trustee Hooshang Nematzadeh, seconded by Trustee Tedi Kashinejad, by resolution # **2024-41**, the Board unanimously accepted the proposal from Sterlingrisk Insurance and directed the insurance be purchased. A copy of the proposal is on file with the Village Administrator.

Village Administrator Gomie Persaud reported on the **Garbage and Refuse Collection and Disposal Contract** with regard to the Village exercising its option to extend the contract for a third and final year, the one-year period from 6/1/24 through 5/31/25. Upon motion by Trustee Ebi Victory, seconded by Trustee Tedi Kashinejad, by resolution # **2024-42**, the Board unanimously agreed to exercise its third/final-year option to extend the Garbage and Refuse Collection and Disposal Contract for the one-year period from 6/1/24 through 5/31/25, with Dejana Industries, LLC, in accordance with the prices set forth **in its Bid Form in the amount of \$791,436.00**, and directed the Village Administrator to advise Dejana Industries LLC of said election. A copy of the bid is on file with the Village Administrator.

Mayor Kouros Torkan announced that the February 20, 2024, meeting to hear complaints pursuant to Real Property Tax Law § 1408 had been adjourned for lack of a quorum to be reconvened at tonight's meeting. He asked if there was anyone who wished to present a complaint pursuant to said law and no one sought to be heard. Upon motion of Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-43**, the Board unanimously approved applications for renewal of **8 Veteran Exemptions, 11 Alternate Veteran Exemptions, 10 wholly exempt properties, 1 clergy exemption,**

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and 1 landmark exemption for the 2024/2025 tax year. A copy of the report is on file with the Village Administrator.

Village Administrator Gomie Persaud advised the Board that she had not received any new applications for veteran's exemptions.

The Board reviewed the two proposals from REI Electrical Contracting Inc., both dated January 24, 2024, and the two proposals from Dennis O'Regan Electric, Inc., dated February 6, 2024, and February 15, 2024, respectively, to replace utility poles and connect electrical services at the intersections of Hicks Lane at Remsen Road and Hicks Lane at East Shore Road. Upon motion by Trustee Hooshang Nematzadeh, seconded by Trustee Kashinejad, by resolution # **2024-44**, the Board unanimously accepted the proposals from **REI Electrical Contracting Inc.** in the total amount not to exceed **\$11,500.00**, subject to verification from PSEG as to if an H-Frame is needed. Copies of the proposals are on file with the Village Administrator.

The Board reviewed the recommendation of Village Assessor Thomas Donato to **reduce the tentative assessment of 16 Channel Drive**, shown as Section 1, Block 42, Lot 131, from \$14,200.00 to \$13,200.00, based upon the sale of the premises in 2020. Upon motion of Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-45**, the Board unanimously approved the reduction. A copy of the recommendation is on file with the Village Administrator.

The Board reviewed the application for **400 East Shore Road**. Upon motion of Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-46**, the Board unanimously set the matter for a public hearing at its next meeting on April 2, 2024, at 6:00.

The Board reviewed the application from the owners of **6 Gatsby Lane** to maintain their gates and masonry posts on Village property. Upon motion of Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-47**, the Board unanimously approved the application subject to the owners applying for an easement to be prepared Village Counsel with the customary conditions agreed to by the owners and the owners paying for all of the legal and recording fees in drafting, overseeing the execution, and filing of the easement.

The Board reviewed and tabled the application from Kennilwood Owners Association.

The Board reviewed the letter from Scott Innvar with regard to his intent to retire and his request to use or to be paid for his accrued vacation days and sick time. Upon motion of

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Trustee Ebi Victory, seconded by Trustee Tedi Kashinejad by resolution # **2024-48**, the Board unanimously approved Scott Innvar's request to be paid for his accrued sick and vacation time once he separates from Village services.

The Board reviewed the request from Mr. and Mrs. Koda from 2 Central Drive to waive additional building permit fees. Upon advice of the Village Counsel, there was no provision in the Village Code or the Fee Schedule to grant the request. Upon motion of Trustee Ebi Victory, seconded by Trustee Tedi Kashinejad by resolution # **2024-49**, the Board unanimously denied the request and directed the Village Administrator to notify Mr. and Mrs. Koda.

The Board reviewed the request for a refund of the rental permit fee for 945 Middleneck Road from Mr. Daniel Khorsandy and was advised by Village Counsel that pursuant to § 122-6 of the Village Code, the permit fee is non-refundable. Upon motion of Trustee Ebi Victory, seconded by Trustee Tedi Kashinejad by resolution # **2024-50**, the Board unanimously denied the request and directed the Village Administrator to notify Mr. Khorsandy.

The Board reviewed the proposed IT Managed Services Agreement from Atlantic P.C., dated February 29, 2014. Upon motion of Trustee Ebi Victory, seconded by Trustee Hooshang Nematzadeh, by resolution # **2024-51**, the Board unanimously approved the proposal. A copy of the proposal is on file with the Village Administrator.

Mayor Kouros Torkan stated that the next Board of Trustees meeting will be on April 2, 2024, at 6:00 p.m.

There being no further business to come before the Board, the Mayor adjourned the meeting at 7:13 p.m.

Gomie Persaud
Village Administrator