

IF YOU HAVE RECEIVED A NEW YORK STATE -DEPARTMENT OF MOTOR VEHICLES UNIFORM TRAFFIC SUMMONS.

IMPORTANT PLEASE NOTE- UNDER COVID-19 THE COURT HOUSE IS TEMPORARILY CLOSED UNTIL FURTHER NOTICE FROM THE GOVERNOR OF STATE OF NEW YORK.

IF YOU RECEIVED A TRAFFIC SUMMONS-IT IS PREFERABLE THAT YOU MAIL THE SUMMONS(ES) TO THE COURT BY ENTERING A PLEA OF GUILTY; GUILTY WITH AN EXPLANATION (Section A) AND OR NOT GUILTY (Section B). THE COURT WILL REPLY TO YOU IN WRITING. THIS DOES NOT APPLY TO MISDEMEANOR VIOLATIONS.

YOU DO NOT HAVE TO APPEAR TO ANSWER THE SUMMONS AS DIRECTED ON THE RETURN DATE, HOWEVER, IF YOU WISH TO APPEAR OR MISPLACED THE SUMONS AND OR HAVE ANY QUESTIONS, PLEASE CALL THE COURT CLERK AT (516) 482-2403 FOR FURTHER INSTRUCTIONS.